

## PRE-EVENT SAFETY BRIEFING CHECKLIST

This safety briefing is read out loud prior to each BTSA event. I will share this information in case of an emergency as it could save someone's life!

Examples of things that could end a life or cause a loss of limb are as follows; chest pain, shortness of breath, diabetic emergency, allergic reaction, heat stroke, penetrating trauma to anywhere on the body, head trauma, etc.

We need a system in place, so everyone knows what to expect and we can get medical help to the injured person as soon as possible. Please listen carefully!

- If there is an EMERGENCY, the Range Officer (RO) at the bay of the incident will do 3 long air horn blasts
  - Ensure air horn at each bay with the RO
  
- When RO(s) hear 3 AIR HORN blasts he/she will:
  - Shout 'STOP' and call for a CEASE FIRE on their bay
  - Make all firearms safe by instructing shooters to line up, facing downrange and case their firearms
  - Instruct shooters to place all cased firearms and all shooting gear in their vehicle and return back to their bay for further instructions. WALK don't run!
  
- Person calling STARS or 911:
  - Primary→Event Lead [insert name]\_\_\_\_\_
  - Secondary→ Range Officer [insert name]\_\_\_\_\_
  - STARS #1-888-888-4567 or 403-299-0932
    - BTSA STARS location #5313
  
- Identify all FIRST AIDERS:
  - Primary→[insert name]\_\_\_\_\_
  - Secondary→[insert name]\_\_\_\_\_
    - First aid kits, AED & stretcher in garage cabinet
    - RO or designate will gather first aiders to take to injured person
  
- Identify STARS LZ Officer: [insert name]\_\_\_\_\_
  - STARS LZ Kit with card, cones & wands in garage cabinet (show where)
  - Location of STARS LZ Option 1: Old public parking lot if clear; Option 2: Toward APRA gates by large garbage bin

- Identify person(s) to drive out to open the gates and meet emergency services in case ground resources are dispatched:
  - BTSA GATE →[insert name]\_\_\_\_\_
  - APRA GATE→[insert name]\_\_\_\_\_
    - APRA gate person meet Emergency Services and at Homestead Road entrance and guide into BTSA
  
- Identify a SAFETY OFFICER (can be Event Lead):
  - Designated Safety Officer →[insert name]\_\_\_\_\_
  - Safety is their role (examples of this)
    - Ensure all firearms away, no belts on and safe for agencies to enter
    - Recheck STARS LZ
    - Path clear to patient and crowd control
    - Ensure gates are open
  
- Confirm evacuation route and muster point in case of severe weather, flooding, forest fire or other:
  - Fire extinguisher in and out of garage and clubhouse
  - Meet outside of APRA gates for roll call
  
- NO food or drinks in garbage container as it attracts animals:
  - Take your garbage with you
  
- Summary of BTSA COVID Protocol:
  - All participants hand in COVID waiver
  - Maintain 2 metre distance, if less than 2 m from someone, must wear a mask!
  - Follow protocol, if not, then asked to leave

Notes, information, drawing, etc.:

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