


TITLE Buffalo Target Shooters Association (BTSA) Code of Conduct		
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APPROVAL LEVEL Buffalo Target Shooters Association Board of Directors	INITIAL EFFECTIVE DATE November 21, 2022	
CATEGORY Governance	NEXT REVIEW November, 2023	

PURPOSE:

The purpose of this Code of Conduct is to help ensure Buffalo Target Shooters Association (BTSA) is a safe, friendly, and respectful place for all members and guests (visitors, spectators, public). The Code of Conduct outlines minimum expectations of behaviour.

BTSA requires members and guests to behave in a manner that always demonstrates respect and dignity for other persons and their property. Members must not take actions which violate the Code of Ethics and this policy or any BTSA policies or rules. Depending on the seriousness of the violation, members or guests who fail to comply with this Code of Conduct may face disciplinary action by the Board of Directors, including verbal or written reprimands, temporary or permanent loss of BTSA membership, and/or legal action.

All members and guests shall conduct themselves in a manner that is not injurious or detrimental to the reputation, interests, congeniality, or good order of BTSA.

PROCEDURE:

1. Members and guests shall adhere to applicable Canadian laws for firearms and the policies, rules, and regulations of BTSA.
2. Guests are held to the same standards as any BTSA members. Members are required to ensure their guests follow all applicable Canadian laws related to firearms, BTSA rules, regulations, and policies.
3. Members shall ensure that guests are legally permitted to be in possession of a firearm.
4. All persons are required to be in complete control both mentally and physically during events or matches.
5. BTSA reserves the right to refuse/deny BTSA members and/or BTSA applications and/or revoke BTSA memberships for misuse of facility and/or violation of those items stated that are in a direct violation of, by said members and/or guest(s). **Revocations of membership shall not result in a refund.**

6. Members shall be an ambassador for the organization when out in the community or at other shooting ranges while participating in sponsored BTSA events.
7. Members and guests who are participating on the range for practice or competition shall not wear paramilitary and military clothing or equipment.
8. All clothing worn must be appropriate for a family-oriented audience.
9. Members and guests will always uphold and adhere to the four Rules of Gun Safety:
 - i. All firearms are always considered loaded.
 - ii. Never let the muzzle point at anything you are not willing to destroy.
 - iii. Keep your finger off the trigger until your sights are on the intended target.
 - iv. Be sure of your target and what is beyond it.
10. The safe handling of firearms and courtesy towards others is paramount.
11. Members and guests shall **not**:
 - i. Act abusive or unnecessarily loud or aggressive when communicating with fellow members or guests or designated Range Officers.
 - ii. Issue threats of harm or violence, be violent, or attempt to be violent towards fellow members or guests.
 - iii. Harass other members or guests, including criminal harassment, bullying or sexual harassment.
 - iv. Act in any way to jeopardize the physical safety of members or guests beyond the normal risks associated with shooting sports.
 - v. Use racist, sexist, homophobic, or bigoted language.
 - vi. Act in any rude manner, including the use of obscene language, and gestures, toward fellow members or guests.
12. Each member is responsible for acquainting themselves with the location of all facility shooting areas and possible danger zones and will abide by all signs posted on and around the BTSA facility. Members must familiarize their guests with these locations. Members and guests shall not wander from established shooting areas, parking areas, and road area. Members and guests shall not enter and trespass on other adjoining ranges associated with APRA.
13. Each shooting area is to be used only for the purpose for which it is constructed. All members shall treat the BTSA equipment, buildings, sea containers and shooting areas with respect and report all equipment malfunctions and or maintenance needs to the appropriate BTSA Board member in charge.
14. All motor vehicles, fuel and electric powered, including fuel and electric powered motorcycles, bicycles, and recreational vehicles, will be operated **only** on the BTSA designated roads and shall be parked only in designated parking areas. Exception may

be made with prior permission of the Board member or liaison, for special events or large competitions.

15. All members shall supervise their firing points and target areas.
16. Deposit all garbage in the designated garbage containers. Please leave the range in better condition than you found it.
17. There will be NO FIRING OF FULLY AUTOMATIC WEAPONS or Tannerite and/or exploding targets on the range by ANYONE at any time. Tracer rounds or any type of incendiary ammunition is strictly prohibited at the BTSA range.
18. BTSA members and guests are not permitted to consume alcohol or controlled substances while on the BTSA property.
19. Notwithstanding clause 18, alcohol consumption on BTSA property or adjoining APRA common property may be approved by the Board of Directors by application, under special circumstances or on special events at the conclusion of the event. The Match Director shall confirm all shooting has ceased, that all firearms are secured, and has declared that that the range has been closed.
20. Sales of alcohol, after all shooting events have been completed at the end of the day, must have the Board of Directors prior approval and an Alberta liquor license is required, to be considered for approval. The Board, upon approval, will designate the time, day, and location of the sales of alcohol and any other requirements.
21. All members or guests, using recreation vehicles, camping tents, etc. must have prior permission of the Board member or liaison in charge of the event(s), to park temporarily or overnight on APRA and/or BTSA property. Individuals associated with these RV's and tents etc., are expected to maintain a clean camp site and remove all their trash on departure.

Violation of this Code of Ethics, Code of Conduct and BTSA rules and regulations, irresponsible behavior, or destruction and/or theft of any BTSA and/or its subsidiary's property could result in disciplinary action and possible expulsion from the BTSA range.